

# Yincheng International Holding Co., Ltd.

*(Incorporated in the Cayman Islands with limited liability)*

(hereafter the “**Company**”)

(Stock Code: 1902)

## **PROCEDURES FOR SHAREHOLDERS TO PROPOSE A PERSON FOR ELECTION AS A DIRECTOR**

The following procedures are subject to the Articles of Association of the Company, the Cayman Islands Companies Law, Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (“**Listing Rules**”) and applicable rules and regulations:

- If a shareholder of the Company, who is duly qualified to attend and vote at a general meeting (the “**Shareholder**”), wishes to propose a person (other than the proposer himself/herself) other than a director of the Company (the “**Director**”) for election as a Director, the Shareholder must deposit a written notice (the “**Notice**”) at the principal place of business of the Company in Hong Kong at Room 4502, 45/F, Far East Finance Centre, 16 Harcourt Road, Admiralty, Hong Kong, or the branch share registrar of the Company, Computershare Hong Kong Investor Services Limited (the “**Share Registrar**”), at Shops 1712-1716, 17th Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong for the attention of the company secretary of the Company (the “**Company Secretary**”).
- The Notice must state clearly the name, the contact information of the Shareholder, the full name of the person proposed for election as a Director, type of his/her identification document and its number and the person’s biographical details as required by Rule 13.51(2) of the Rules Governing the Listing of Securities on the Stock Exchange of Hong Kong Limited, and be signed by the Shareholder concerned (other than the person to be proposed). The Shareholder concerned must prove his/her/their shareholding in the Company to the satisfaction of the Company. The Notice must also be accompanied by a letter of consent (the “**Letter**”) signed by the person proposed to be elected that he/she consents to be a Director, if elected.
- The period for lodgment of the Notice and the Letter will commence no earlier than the day after the despatch of the notice by the Company of the general meeting appointed for election of Directors and end no later than seven (7) days prior to the date of such general meeting.
- The Company will check the Notice and the Letter and the identity and the shareholding of the Shareholder will be verified with the Share Registrar. If both the Notice and the Letter are found to be proper and in order, the Company Secretary will ask the nomination committee of the Company (the “**Nomination Committee**”) and the board of directors of the Company (the “**Board**”) to consider to include the resolution in the agenda for the general meeting proposing such person to be elected as a Director.

Note:

The Company will be required to publish an announcement or issue a supplemental circular upon receipt of the Notice (if it is received after the despatch of the notice of the general meeting) and in such circumstances an adjournment of the general meeting may be required

in order to despatch the supplemental circular or an announcement not less than 10 business days before the date of the general meeting to consider the subject matter.